

ASSOCIATE OF ARTS COURSE CARD: Church Administration and Management

Name:	HUID:	Credit	Transfer	Prior	Portfolio	Grade
Date Admitted:	Date Enrolled:	Hours	Credits	Experience	Credit	
General Studies Cognate²⁷						
REL 101	Orientation to Online Learning	1				
ENG 101	Written Communication I	3				
COM 103	Oral Communication	3				
BIO 101	Nature of Life	3				
HIS 105	World Civilizations I	3				
MAT 109	College Mathematics I	3				
HEA 200	Health Education	2				
HUM 201	Seminar in Humanities	3				
PSY 203	Introduction to Psychology	3				
SOC 205	Introduction to Sociology	3				
SUBTOTAL						27
Religion Cognate¹⁵						
REL 111	Old Testament I	3				
REL 112	Old Testament II	3				
REL 211	New Testament I	3				
REL 212	New Testament II	3				
REL 202	Life and Teachings of Jesus	3				
SUBTOTAL						15
Concentration Cognate¹⁸						
REL 240	Introduction to Church Administration & Management	3				
REL 241	Special Topics in Church Administration & Management	3				
REL 242	Financial Controls and Reporting	3				
REL 243	Information Technology in Church Administration	3				
REL 244	Faith-based Approach to Office Management	3				
REL 245	Leadership & Ethics	3				
SUBTOTAL						18
TOTAL HOURS						60